

RIVER CITY ALE WORKS
BANQUET AND CATERING CONTRACT

THIS AGREEMENT made this _____ day of _____, 20__ by and between RIVER CITY ALE WORKS (RIVER CITY) 1400 Main Street, Wheeling, West Virginia, Party of the First Part, and

_____,
Party of the Second Part, wherein River City agrees to provide the food, beverages and services hereinafter set forth at its location at 1400 Main Street, for the consideration set forth herein.

DATE OF FUNCTION: _____ TIME: _____ NO. OF PERSONS _____
MENU/BEVERAGES/SERVICES: _____

COST PER PERSON: _____ COST 3rd FLOOR OF ARTISAN CENTER _____
TOTAL COST _____ DEPOSIT DUE: _____
BALANCE DUE: _____

PRICE IS GUARANTEED FOR NUMBER OF GUESTS CONFIRMED THREE (3) DAYS PRIOR TO EVENT. EXTRA GUESTS WILL BE CHARGED AT THE RATE HEREINBEFORE SET FORTH FOR COST PER PERSON. MINIMUM CHARGE SHALL BE \$ _____

THE PARTY OF THE FIRST PART OR THE PARTY OF THE SECOND PART HAS THE OPTION TO CANCEL THIS CONTRACT BY GIVING WRITTEN NOTICE OF THE CANCELLATION TO THE OTHER PARTY _____ DAYS PRIOR TO THE DATE OF THE FUNCTION. SHOULD THE CANCELLATION BY THE PARTY OF THE SECOND PART NOT BE RECEIVED _____ DAYS PRIOR TO THE DATE OF THE FUNCTION, THE NOTICE OF CANCELLATION WILL CAUSE THE DEPOSIT TO BE FORFEITED AND _____ SHALL BE RESPONSIBLE FOR PAYMENT OF ANY MONETARY DAMAGES SUSTAINED BY RIVER CITY ALE WORKS AS A DIRECT RESULT OF THE CANCELLATION.

The erection or hanging of all decorations, signs and banners must be approved by the management of River City Ale Works and the Wheeling National Heritage Area Corporation/Wheeling Artisan Center.

River City Ale Works and the Wheeling National Heritage Area Corporation/Wheeling Artisan Center are not responsible nor liable for any damages to or loss of equipment, merchandise, decorations, or materials left in the banquet or meeting rooms prior to, during, or following any scheduled function.

River City Ale Works and the Wheeling National Heritage Area Corporation/Wheeling Artisan Center assume no responsibility nor liability for any injuries or damages sustained by any individual or individuals attending the scheduled function, which are a result of the action of inaction of guests at the function.

_____ is financially responsible for any damage to the building, equipment, decorations, or fixtures belonging to River City Ale Works and the Wheeling National Heritage Area Corporation/Wheeling Artisan Center during the scheduled function resulting from the actions of their invited guests and will be charged for necessary repairs and / or replacement costs.

RIVER CITY ALE WORKS

ORGANIZATION/INDIVIDUAL NAME:

DATE: _____

DATE: _____